



The Waldrep Company

COURT-ALIGNED DIGITAL FORENSICS & OSINT TRAINING

Training Procurement Pack

Everything your approval process needs to put court-aligned digital forensics and OSINT training in front of a commander, a budget office, or a grant administrator. Adapt any bracketed text; it works with your agency's own formats.

Developed and delivered by **Eric L. Waldrep, MCFE**, U.S. Department of State ATA Cyber Mentor. 27 years in law enforcement · 17 years as a testifying examiner · **200+ court cases** · **0 disqualifications** · **100% court-qualified**.

WHAT IS IN THIS PACK

1. **Budget justification memo**, one page, ready for a training coordinator to put in front of a commander
2. **Grant funding language** for JAG/BJA and state training-fund applications
3. **Sole-source justification letter**, ready to adapt to your procurement office's format
4. **Seat-cost comparison worksheet**, self-paced licensing versus travel-based training
5. **Procurement terms one-pager**, everything your purchasing office will ask
6. **No-cost evaluation access**, judge the real product before committing a dollar

Companion document: the Agency & Institutional Licensing rate card (per-seat pricing for 5 to unlimited seats). Request the current version or a written quote at info@thewaldrepcompany.com; written quotes hold their pricing for 90 days.

1. BUDGET JUSTIFICATION MEMO (TEMPLATE)

TO: [Commander / Chief / Budget authority]

FROM: [Name, title]

DATE: [Date]

RE: Digital forensics and OSINT training, [N] personnel

Request. Approval to purchase [N] named seats of self-paced, court-aligned digital forensics and OSINT training from The Waldrep Company at [\$ per seat / license tier], total [\$ total], from [budget line / grant].

Need. Personnel assigned to [unit] examine digital evidence and produce reports and testimony that must survive challenge in court. Current training does not cover courtroom methodology: how examinations are documented, defended under cross-examination, and qualified under Daubert.

Why this provider. The curriculum is built specifically around admissibility by a court-qualified examiner (MCFE, 200+ cases, 0 disqualifications, U.S. Department of State ATA cyber mentor). Certificates carry a public verification link suitable for training files and court qualification. See the attached sole-source justification.

Cost position. Self-paced format eliminates travel, lodging, and backfill overtime. Comparable instructor-led courses run \$2,500 to \$3,500 per seat plus travel per course; this license covers four courses per seat. See the attached cost worksheet.

Terms. Government purchase orders accepted, net-30, W-9 and SAM.gov UEI on file, written quote holds pricing 90 days. Seats are named but reassignable as personnel change.

2. GRANT FUNDING LANGUAGE (COPY AND ADAPT)

For JAG/BJA applications and state training funds. Adjust category names to the solicitation.

Program narrative paragraph. Funds will procure court-aligned digital forensics and OSINT training for [N] sworn and civilian investigative personnel. The training is self-paced and online, eliminating travel and overtime costs, and is developed and delivered by a court-qualified digital forensics examiner (MCFE; U.S. Department of State Anti-Terrorism Assistance cyber mentor; 200+ court appearances without disqualification). Curriculum covers computer forensics, mobile device forensics, drone forensics, and open-source intelligence, with each course tied to evidence admissibility, chain of custody, and testimony preparation. Each completion issues a certificate with a public verification record retained for the personnel training file.

Budget detail line. Training and education: [N] named-seat licenses, court-aligned digital forensics curriculum (four courses per seat, 12-month access), The Waldrep Company LLC, [\$ per seat] x [N] = [\$ total]. No travel, lodging, or per diem required.

3. SOLE-SOURCE JUSTIFICATION LETTER (READY TO ADAPT)

[Date]

To: [Procurement office]

Re: Sole-source procurement, court-aligned digital forensics training, The Waldrep Company LLC

[Agency] requires digital forensics and OSINT training whose curriculum is built around courtroom admissibility rather than tool operation alone. After review, The Waldrep Company LLC is the only identified provider meeting the following combination of requirements:

1. Proprietary curriculum in which every module ties methodology to admissibility, chain of custody, and cross-examination, authored and delivered by the instructor of record rather than subcontracted trainers;
2. Instructor qualifications directly relevant to testimony: Master Certified Forensics Examiner, 27 years of law enforcement service, 200+ court appearances without disqualification, and service as a U.S. Department of State Anti-Terrorism Assistance cyber mentor;
3. Certificates of completion with public, independently checkable verification records suitable for personnel files and court qualification;
4. Self-paced delivery covering computer, mobile device, and drone forensics plus a court-ready OSINT credential under a single named-seat license, with seats reassignable as personnel change, eliminating travel and backfill costs.

This specific curriculum is proprietary to The Waldrep Company and is not offered for resale through any other vendor. Pricing has been provided by written quote [quote number], held for 90 days, and is below the published per-seat cost of comparable instructor-led courses before travel costs are considered.

Submitted by: [Name, title]

4. SEAT-COST COMPARISON WORKSHEET

COST ELEMENT	TRAVEL-BASED INSTRUCTOR-LED COURSE	WALDREP AGENCY LICENSE (ALL-ACCESS)
Tuition	\$2,500 to \$3,500 per seat, one course	\$1,000 to \$1,200 per seat, four courses
Travel, lodging, per diem	Typically \$1,200 to \$2,500 per attendee	\$0
Backfill / overtime while away	3 to 5 shifts per attendee	\$0, trains around shifts
Courses covered per seat	One	Four (computer, mobile, drone, OSINT)
Typical all-in, per examiner	\$4,000 to \$6,000+ for one course	\$1,000 to \$1,200 for four courses

Worksheet lines reflect typical published rates for national instructor-led courses and standard government travel costs; substitute your agency's actual figures. Waldrep per-seat pricing from the current agency rate card (10-seat and 25-seat All-Access tiers).

5. PROCUREMENT TERMS, IN ONE PLACE

- Government purchase orders accepted · **net-30 terms**
- W-9, SAM.gov UEI & sole-source justification letter on request
- GSA-schedule-compatible invoicing, to your procurement spec
- **Written quotes hold their pricing for 90 days**, so promo and fiscal-year deadlines do not expire on an agency in mid-procurement
- **Tuition rollover:** individual course tuition paid by your personnel in the 6 months before signing credits in full toward your first-year license (10+ seats)
- Named seats, reassignable as personnel change · 12-month access per seat · all curriculum updates included
- Certificates of completion with public verification links for training files
- Accreditation: NCP / POST accreditation submission in progress for the three forensics courses

6. EVALUATE THE FULL CURRICULUM AT NO COST

Before your agency commits a dollar, we set up a **14-day review login** with full access to all four courses for you and up to two colleagues. No cost, no obligation, no payment information: the same material your examiners would get under a license. Reply to any email from us, or write info@thewaldrepcompany.com with the names and work emails of your reviewers.

Eric L. Waldrep, MCFE

The Waldrep Company

info@thewaldrepcompany.com · (251) 216-1164

thewaldrepcompany.com

Quotes returned the same business day.

Training Procurement Pack

August 2026 edition

Pricing by written quote; see the current rate card.